

# MEETING REPORT

<b>Place</b>	Italian Army Logistics Command for Southern Italy Naples.	
<b>Date</b>	6 February 2012	
<b>Participants</b>	BG Medico dr. Nicola Sebastiani	Commander and Director of Health, Logistics Command for Southern Italy, Health Command
	Col. Dr. Renzo Mattei , MD	Director of the DMML of Caserta.
	Ten.Col. Andrea Sibilio	Site Manager, DMML of Caserta.
	Dr. Ralph Sgambato	Healthcare Business, U.S. Naval Hospital, Gricignano.
	Capt. (ITA N) Dr. Fulvio Sabato, MD	Medical Advisor NATO Naval Command in Nisida.
	Col. Dr. Jorg Frerichs , MD	NATO JFC HQ Naples Medical Advisor/Medical Branch Head
	Col. Dr. Rostislav Kostadinov, MD, PhD	NATO JFC HQ Joint Medical Coordinator/Deputy Medical advisor
	Dr. Giuseppe Noschese	A.O.R.N. "A. Cardarelli", Naples, Italy. Responsible U.O. First Management of the Traumatized Patient. Responsible of Palestine and Afghanistan International Health Cooperation Project.
	Maresciallo Antonio De Michele	First Marshal, Logistics Command for Southern Italy, Health Command
	Dr. Marianna Della Ragione	A.O.R.N. "A. Cardarelli" Naples Italy, International Cooperation Bureau.
	Dr. Carmen Battaglia	BLE, Services Agency, Caserta, Naples

<b>Agenda</b>	Greetings	BG Medico dr. Nicola Sebastiani
	Presenting the focal point of the discussion: Provisional Agenda Countries to be invited Timing Event Date Invitations	Col. Dr. R. Mattei
	Observers remarks	All
	Open discussions	All
	Next meeting	BG Medico dr. Nicola Sebastiani
	Closing remarks	All
<b>Introduction</b>	Welcome from the host	BG Medico dr. Nicola Sebastiani
<b>Discussions</b>	Introduction of the Preliminary Program in order to organize logistics aspect of the Conference.	BG Medico dr. Nicola Sebastiani
	Last preparation meeting results sharing. Presentation of the resulting Agenda and of the Presentation template. Topics for the 1 <sup>st</sup> and 2 <sup>nd</sup> , National and International Authorities to be invited.	Col. Dr. R. Mattei
	Timing for Presentations.	
	Costs to be afforded:	
	<ul style="list-style-type: none"> <li>- flight</li> <li>- accommodation</li> <li>- transfer</li> <li>- convivial events.</li> </ul>	

Difficulty in the “fund raising”, sponsor research.  
Initial Budget: 30.000,00 euros.

Representatives from the UN, EU, NATO, who are not Italian resident should be invited through a BOTTOM-UP strategy.

Location of the event: All  
Military School “La Nunziatella”.

In order to cut costs the Diplomatic Representations must be contacted as soon as possible. Col. Dr. Rostislav Kostadinov, MD, PhD

Language of the Event: English/ Italian providing an interpreting service

Verifying Interpreters Dr. Ralph Sgambato  
Col. Dr. R. Mattei  
BG Medico dr. Nicola Sebastiani (through Policlinico Militare Celio, Rome)

Importance of the Invitation. BG Medico dr. Nicola Sebastiani  
Next Meeting with Gen. Marmo will clarify each aspects related to the Authority issuing the invitation and the strategy to adopt as well as the international entities to include.

Date of the Conference: Dr. Giuseppe Noschese  
13-14-15 September 2012

Presentation of the Conference on Col. Dr. R. Mattei  
March 16 in the Royal Theatre in Dr.ssa Della Ragione  
Caserta. The event will launch the Conference in September. Logistics aspects and invitations.

The time for each presentation will be All  
20 minutes.  
The 3<sup>rd</sup> day Conference program will stop at 1.00 p.m..  
Two light dinner will be offered on Thursday and Friday nights.  
Invitation must be sent in 15 days.  
Sponsor research extended to all.

**Summary of the decisions**

Next coordinating meeting will be decided and communicated via e-mail in the next days, the location will be in the Conference Room at DMML in Caserta and will be hosted by Col. Mattei.  
A fully dedicated to the Expert Conference event Dropbox account to be built up soon in order to be populated with relevant documents and for real time sharing of information by all concerned.  
Top priority to draft, agree upon and issue the invitation letters for SMEs, addressing relevant Organizations.  
To get approval and clearance from Italian Surgeon General, LTG Federico Marmo, with respect to the Project as a whole as well as to himself as the inviting Medical Authority.

Col. Dr. R. Mattei

Dr.ssa Della Ragione  
Dr. Carmen Battaglia  
IT SMEs

All

BG Medico dr. Nicola Sebastiani

Date

Originally signed

Col. Dr. Renzo Mattei , MD  
Director of the DMML of Caserta